	Part 1:	
	"Get Ready, Get Set"	
0	Click on <b>Garage Band</b> on the dock to open.	GarageBand
	(If it's not on your doc, go to the Finder, then Applications folder.)	Coople Updater Hewitet Packard Coople Updater Hewitet Packard Clai Recurse I Documents Music Movies Recurse I Documents I Clai I Documents I Documents I Clai I Documents I Documents I Clai I Documents I Documents I Clai I Documents I Documents
2	Choose "Create New Podcast Episode"	
		GarageBand '08
		Create New Music Project
		Magic CarageBand
8	This application asks you to <b>SAVE</b> it BEFORE you begin.	New Project from Template
	a. In the SaveAs: box, <b>type your teacher's name (abbreviation)-your first name</b> .	Save As: Monj-FirstName
	(Ex: Monj-Annie) Where: it on the Desktop b. Then click <b>Create</b> .	Cancel
4	PREPARE SOUND/AUDIO!	O O System Preferences       Personal
	First, plug a set of headphones into a USB port on your computer.	Appearance Desktop & Deck Excess & International Security Spotlight Hardware Billetooth CDs & DVDs Displays Energy Keyboard & Sound Sound
	a. in Computer System Preferences	Saver Li
	1. click on <b>Sound</b> .	System Accounts Date & Time Parental Objecte Controls Other
		Tip-Mae Why
	<ol> <li>Click on <b>Output</b> tab and <b>Input</b> tab.</li> <li>For each one, select</li> <li>C Media USP Headphone Set</li> </ol>	Sound Effects Output Input Choose a device for sound input Name Type
	<ul> <li>C-Media USB Headphone Set.</li> <li>3. Adjust the Input and Output volumes to 3/ may</li> </ul>	Internal microphone Built-in Line In Audio line-in port C-Media USB Headphone Set USB Settings for the selected device:
	to <sup>3</sup> / <sub>4</sub> max.	Input level:
		Output volume: 🛒 🚽 🚽 🚽 🗐 🗌 Mute

4	b. in Garage Band Preferences	GarageBand File Edit Track
U	8	About GarageBand
	1. Click on Audio/MIDI	Shop for GarageBand Products General Audio/MIDI Loser Advanced Multific Provide GarageBand Feedback System Setting
		Register GarageBand Audio Outpu Check for Updates Learn about Jam Packs Audio Input Y C-Media USB Headphone Set
	2. On both Audio Output and Audio	Services
	-	Hide GarageBand &H Hide Others \XH Show All @ Minimum delay when playing instruments live
	Input, select C-Media USB	Quit GarageBand #Q Small buffer size.
	Headphone Set	MIDI Status: 0 MIDI Input(s) detected
		Keyboard Sensitivity:
		Less Neutral More Drag the slider to adjust the velocity level of notes you play.
		Caragelard - Morg-ProtName
6	Set up your Garage Band area.	Tarks         Mar         Pill         Image: Contract Sector         Model Sector           Publick Truck         Dig Atriack Nex.         Audo         Models         Models
		Indiana (Indiana)     Indiana (Indiana)
	a. click on the Media	Lat 12 Montes transformer v G. O
	icon to clean up	Contensi 19 AM     Contensi 19 AM
	(you don't need this now).	Drag Apple Loops Nere.
	b. Click on a	
	voice track	
	(it doesn't	Indext         Markers         Tree         Adoub         Ougher Tole         UIL Tole         C           Episode Annoci         Edentities Cogner         Edentities Cogner </th
	make a	Page Strate Areas 10
	difference	volum pie datali.
	male/female)	
	c. The track should be blue!	
	Part 2:	Are you <b>ready</b> to record?
	"Record"	
	MECOLU.	Do you have your <b>script</b> ?
		· · · -
		Take a deep breathget ready to <b>speak</b>
		clearly, slowly and with expression!
•		
<b>0</b>	a. Put your <b>headphones</b> on.	C
	b. Adjust the <b>microphone</b> (not too	
	close!)	
	c. Click the <b>red</b> Record <b>button</b> .	
	d. Read your script.	
	-	
2		
U	When you are ready to <b>STOP</b>	
	Click the red Record button again.	

	Dent Z.	
	Part 3: <b>"Editing"</b>	
0	To playback/hear your recording. Click on the <b>Rewind</b> button, then click <b>Play</b>	
0	If you are happy with your recording, great! If you don't like it, you can simply delete it and start over!	but don't delete it just because you don't like the sound of your voice! That's actually what you sound like to othersso GET OVER IT!
	<ul> <li>**Notice the sound layers on the screen,</li> <li>the layer on the lower half is actually a magnification of the sound waves of your voice!</li> <li>This can help you notice when there is a break in your sounds, therefore helping you know when to edit the recording.</li> <li>**The spacebar is the easiest way to start/stop your playback!**</li> </ul>	GarageBand - poem_addle 00,00 Drag Attwork here.
8	If you want to edit out a portion of your recording, make sure you are stopped at the (beginning of the) spot you want to cut. a. go to Edit > Split press spacebar to continue, stop where you want the end of the cut. b. Repeat Edit > Split c. Click away from the track and then back on the piece you want to cut out (it should be a darker shade of purple than the others). d. Delete it.	File       Edit       Track       Control       Share       Window         Undo change position of region       MZ       OKZ       OKZ         Cup       XX       Parte       NV         Deter       NV       Deter       NV         Select All       XA       Add Marker       P         Select All       XA       Add To Loop Library       NI         Special Characters       TXHT       Intercording#01.3       Recording#01.4         Cop       Cop       Cop       Cop       Cop       Cop         Special Characters       TXHT       Intercording#01.3       Recording#01.4       Cop

0	Part 4: <b>"Adding Music"</b> a. In the lower half of the screen, select the <b>"eyeball"</b> icon. ( <i>This will open the Loops</i> .) b. Then in the far lower left corner, click on	Now it's time to add the "mood music." Think of your story, the theme, and the tone. What kind of music would enhance your podcast? You will be adding music as an intro and as an exit to your voice recording. Loops ‡ Moods All By Genres Arrhythmic
	<ul><li>the column view. (This will arrange the music by Genre, Instruments and Mood).</li><li>c. select By Mood. (This will open up a new column to choose the type of mood.)</li></ul>	By Instruments Cheerful By Mool Select whether to display keywords for Favorites Dissonant Dissonant Distorted O items
2	<ul> <li>a. Now put your headphones on to listen to a variety of music loops (or jingles).</li> <li>Once you have decided upon a piece</li> <li>b. click on it and drag it up to the jingles track (just below your recording).</li> <li>c. copy the jingle and paste it at the end of your recording. You may have to drag it over.</li> <li>Now you have music at the beginning and the end of your recording!</li> </ul>	Al Control      Al Contro      Al Contro      Al Contro      Al Contro      Al Contro
8	<ul><li>a. Now, go to your voice recording track. Click to highlight it (dark purple).</li><li>b. Move it over to the right, to begin at the 00:05 mark.</li></ul>	CarageBand - poem_addle
4	<ul> <li>a. Open up the Jingles sound editing track This will show you the volume level. (Here you will fade the music out just in time for your voice to begin)</li> <li>b. On the top blue line, click on a place where you want to begin the fade. A dot will appear.</li> <li>c. Click on another spot to the right, then pull the dot down.</li> </ul>	**BTWIf you need to adjust when you being speaking, you can highlight and move your voice recording. **It sounds great to have a low volume of music overlapping (or in the background of) your voice as you introduce your story and your name (first name only)!

		n ann nBa Banna
6	Now go to the end of your recording. Adjust the placement of your jingle. Then edit the jingles volume in the opposite way of step 4. (You will start low, then fade the music louder as you finish speaking).	
	Part 5: <b>"Adding a Picture"</b>	You will enhance your podcast with a picture of the book cover which you will find from the Rebecca Caudill website. <u>http://www.rebeccacaudill.org/teacher/covergallery/2009/index.htm</u>
0	Go to the RC website, to 2009 Covers. This is a gallery of the book covers. Click on your book title.	Received and the second and the seco
2	<ul> <li>When the book cover loads,</li> <li>a. Control+click on the image</li> <li>b. Select "Add Image to iPhoto Library"</li> <li>c. When iPhoto opens, you can close the window.</li> </ul>	Den in Dashbaard Aftracon of the Newber, Houar Book Aftracon of the Eless Den in Dashbaard Save Image to "Downloads" Save Image AS Add Image AS Add Image AS Add Image AS Copy Image Address Copy Image BLACK DUCK
8	<ul> <li>Go back to your Garage Band project.</li> <li>a. Open the Media Browser</li> <li>b. Click on the Photos</li> <li>c. Scroll down to find your book cover image</li> <li>d. Click and drag the image to the top track where it says "Drag Artwork Here."</li> <li>**You can place it at the beginning of the intro music OR at the place when your voice begins!</li> </ul>	Carsoyband - poem addit         Mixer       Org       Modia Browser         Org       Addita Travella       Movies         Movies       Movies       Movies         Org       Addita Travella       Movies         Org       Apple Loggs here.       Proprior         Drag Apple Loggs here.       Drag Apple Loggs here.       Excella         Modes       Drag Apple Loggs here.       Excella

	Part 6:	
	"SAVING"	
0	First, you may want to preview your entire podcast with the music and the pictures. This is called "Podcast Preview" To do this a. Click on the information icon b. Click on the rewind button c. Click play **You will see the book cover in the upper right corner.	Consideration       Construction         Construction       Construction         Constructing       Construction
		(Q- ) 476 items (
	If you are satisfied, it's time to save.	
2	<ul> <li>a. Go to File &gt; Save.</li> <li>A dialogue box will open asking "Do You want to savewith an iLife preview?"</li> <li>b. Click on Yes.</li> <li>c. A saving progress bar will appear with the words "Creating mixdown"</li> <li>When it is all complete, you are done!</li> </ul>	Do you want to save your project with an iLife preview?         Including a preview allows you to audition projects in the iLife Media Browser and use them in other iLife applications, but takes longer when closing projects. Click "Yes" to generate an iLife preview for this project, or click "No" to close the project without generating a preview.         Do not ask me again
8	Now, go to your desktop. a. save your file to your own flashdrive or to the student server.	**Mrs. Montgomery will want to collect a copy of your file, so make sure that you don't trash your desktop copy until she does so!